

From: [R6HarveyLSC](#)
To: [R6HarveyInfo](#)
Subject: FW: Confirmation Numbers for Guest Rooms
Date: Wednesday, September 13, 2017 1:16:52 PM

From: Christian, Doretha
Sent: Wednesday, September 13, 2017 1:16:50 PM (UTC-06:00) Central Time (US & Canada)
To: michele.reyna@hilton.com
Cc: Margo Clements; Bokun, Lisa; R6HarveyLSC
Subject: FW: Confirmation Numbers for Guest Rooms

Michele,

Thanks for talking to me today as I understand Margo is out of the office. As discussed, I'm forwarding the email sent to Margo on yesterday regarding the 10 rooms for EPA. Please call me at 214.665.9703 if you have any questions.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
1445 Ross Avenue (6SF-TE)
Dallas, Texas 75202-2733
214.665.6734 work
214.665.6660 fax
christian.doretha@epa.gov



From: Christian, Doretha
Sent: Tuesday, September 12, 2017 6:47 PM
To: 'Margo Clements' <Margo.Clements3@Hilton.com>
Cc: Bokun, Lisa <Bokun.Lisa@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Hello Margo,

Please see the following requests.

3375580054 – 9/9/17 thru 9/17/17 – Melinda Luetke. After she check-out, a new reservation is requested for Mike Davis to check-in on 9/15 and check-out on 9/30. Please provide a confirmation number for him and let me know if there's an issue with this. There will be a 2-day overlap; but 2 others are

currently scheduled to check-out on 9/15, but that may change. Please let me know.

3374505074 – 9/7/17 thru 9/15/17 – Bill Rhotenberry, extend check-out date to 9/22~~18~~. Additionally, a new reservation is requested for Roberto Bernier to check-in on 9/18 and check-out on 10/2, please provide a confirmation number.

Thanks Margo, we'll talk soon.

Doretha A. Christian
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Superfund Division, Enforcement Assessment Section
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christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@Hilton.com>]
Sent: Friday, September 08, 2017 6:04 PM
To: Christian, Doretha <christian.doretha@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Hi Doretha, I will make changes and send to you.

Thank you.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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750 W. Texas Ave Webster, TX 77598
tel 281-332-6284 fax 281-332-6374
Direct number: 281-557-3150

www.houstonclearlakenasa.hgi.com



From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]
Sent: Friday, September 08, 2017 5:39 PM
To: Margo Clements
Cc: R6HarveyLSC; Bokun, Lisa
Subject: RE: Confirmation Numbers for Guest Rooms

Margo,

3380578979 – 9/7/17 thru 9/25/17 – Eric Vanderboom will be checking out on 9/9. We need to request a reservation for Melinda Luetke to check-in on 9/9 and check-out on 9/17. Please provide a confirmation number and let me know if you have any questions.

Appreciate all your help.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
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christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@hilton.com>]
Sent: Thursday, September 07, 2017 2:18 PM
To: Christian, Doretha <christian.doretha@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Thank you so much Doretha.

It has been a pleasure working with you.

You might want to try our Home2 suites next door, 281-672-7200, or our Hampton Inn Bay Area around the corner, 281-672-7200.

If the Gentleman still needs eight (8) rooms as mentioned.

I know we will be opening up a little after tonight so stay in touch with me as well.

Thank you again.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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tel 281-332-6284 fax 281-332-6374

Direct number: 281-557-3150

www.houstonclearlakenasa.hgi.com



From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]

Sent: Thursday, September 07, 2017 10:57 AM

To: Margo Clements

Cc: R6HarveyLSC; Bokun, Lisa

Subject: RE: Confirmation Numbers for Guest Rooms

Margo,

Thanks for your great assistance. Please see the guest names below for each of the 10 confirmation #'s. Call me at 214.665.9704 or 214.665.6734 if you have additional questions.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
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christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@Hilton.com>]

Sent: Wednesday, September 06, 2017 9:16 PM

To: Christian, Doretha <christian.doretha@epa.gov>

Subject: FW: Confirmation Numbers for Guest Rooms

Doretta,

I will need the cc for guarantee and rooming list for tomorrow.

Thank you.

Margo

From: Margo Clements

Sent: Wednesday, September 06, 2017 7:44 PM

To: 'christian.doretha@epa.gov'

Subject: Confirmation Numbers for Guest Rooms

Doretha,

For your review. These are all King Rooms.

3374505074 – 9/7/17 thru 9/15/17 – Bill Rhotenberry

3376452021 – 9/7/17 thru 9/15/17 – Meaghan Bresnahan

3380541311 – 9/7/17 thru 9/15/17 – Robert Houston

3378873873 – 9/7/17 thru 9/17/17 – Jose Rodriguez

3378710896 – 9/7/17 thru 9/17/17 – Miguel Morena

3380071655 – 9/7/17 thru 9/20/17 – Candace Bednar

3380436159 – 9/7/17 thru 9/20/17 – Laura Webb

3380761672 – 9/7/17 thru 9/20/17 – Brandon Boatman

3374489725 – 9/7/17 thru 9/21/17 – Kevin Cashion

3380578979 – 9/7/17 thru 9/25/17 – Eric Vanderboom

Thank you. We look forward to having EPA as our Guest at the Hilton Garden Inn Houston/Clear Lake NASA.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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